



COLE MECHANICAL & DESIGN

Speedy Sheet Metal Fabrication Order

530 W. 2nd Ave, Mesa, AZ 85210 / info@cole-mechanical.com
P: 480-981-0745

DATE: _____

CUSTOMER INFORMATION

ALL SIZES OR DIMENSIONS REQUIRED

COMPANY NAME:		PHONE #:
JOB NAME OR NUMBER:		ORDERED BY:
SALES REP:		DATE NEEDED BY:
CUSTOMER SERVICE REP:		REPLACEMENT MODEL #

WOULD YOU LIKE DELIVER OR WILL CALL (CHECK ONE)

DELIVERY WILL CALL

MESA LOCATION

SPECIAL INSTRUCTIONS: _____

DOUBLE CHECKED BY: _____

NOTICE: We require a valid credit card be kept on file for all orders. No returns or exchanges accepted, unless error was made during fabrication it will be left to discretion of QC. Full payment accepted in cash, check, or credit card upon pickup or delivery of order. If you do not pick up order on job completion date your credit card on file will be charged in full for balance due. Email orders to info@cole-mechanical.com and call 480-981-0745 to confirm receipt.

****ALL ORDERS MUST BE CONFIRMED FOR PROCESSING. PLEASE CALL TO CONFIRM ORDER PROCESSING****

****PLEASE DOUBLE AND TRIPLE CHECK YOUR ORDER FORM****